

St. Catherine's Montessori 2011-12 Volunteer Sign-Up Form

Parent involvement in the St. Catherine's community plays a critical role in the success of our school and the building of relationships through service is one of the reasons our community is so strong. Volunteering at St. Catherine's benefits your child, the entire community, and is one of the best ways to meet other parents. Whatever your schedule, there are ways to participate whether you have an hour or a day -- All help is welcome! We look forward to serving with you during this fun and busy year!

Family Name: _____

Phone: _____ **Email:** _____

Preferred method of communication: Phone Email

Please check which classroom(s) apply to you: ___ Toddler ___ Ms. Blessman ___ Ms. Jeys
___ Ms. Lallani ___ Ms. Parker ___ Ms. Edussuriya ___ Mr. Snow ___ Upper Elementary ___ Adolescent

Volunteer Opportunities

Below are some of the many ways that you can participate in the St. Catherine's community. Please **enter the letter "C" if you would like to chair a committee or the letter "X" if you would like to volunteer or participate.** Details about these volunteer opportunities are provided on page 2 of this document. Please contact Jennifer Reeves for further questions.

Fundraising:

- ___ Sociables (Hosting a party)
- ___ Annual Fund Class Representative
- ___ Annual Golf Scramble
- ___ Gala/Silent Auction (2012-13)

School-Wide Community Events:

- ___ Garden Guild
- ___ Yearbook Photographers & Designers
- ___ PSO Fall Festival
- ___ Book Fair
- ___ Casa de Esperanza Project
- ___ Grandparents' Day
- ___ PSO Spring Fling
- ___ PSO Faculty & Staff Appreciation Luncheon

Class Room Opportunities:

- ___ Parent Potluck Host (2012-13)
- ___ Primary (AM) Playdate Coordinator
- ___ Primary (PM) Playdate Coordinator
- ___ Primary Splash Day
- ___ Class Garden
- ___ Special Projects

PSO Committee Opportunities:

- ___ Outside Education Committee
- ___ Scholastic Books
- ___ Parent Education & Book Club
- ___ Hospitality Committee
- ___ PSO Officer for next school year

After-School Athletics/Booster Club:

- ___ Mini-Directory
- ___ Los Tios Night Organizer
- ___ Steps for Students Run Coordinator
- ___ Volleyball Concessions - Fall
- ___ Boys' Basketball Concessions - Winter
- ___ Girls' Basketball Concessions - Winter
- ___ Basketball Tournament

Do you have any specific skills or interests that you could share that would benefit the classrooms or community? _____

Do you sit on the Board or a committee of any non-profit or charitable organization? Please list. _____

Please return this form with your enrollment packet.

While ALL parents are encouraged to attend Virtus training, most of our volunteer opportunities require it. Virtus Training is provided by the Archdiocese of Galveston-Houston at a variety of locations, dates, and times. For more information or to register for a class, please visit: www.virtusonline.org.

Thank you for all you do to support the St. Catherine's Montessori Community!

Volunteer Opportunities – Descriptions

Fundraising:

Sociables – These are themed parties or events that are hosted by St. Catherine’s families and the proceeds go to the school. Tickets for the parties are purchased at the Sociable Sign-Up in September. Even if you are unable to host, party ideas are always welcome.

Annual Fund Class Rep – Encourages class families to participate in the Annual Fund drive. Class reps will make direct contact via phone calls and email.

Annual Golf Tournament – Golf tournament to raise funds for the St. Catherine’s Montessori Scholarships Fund and Reading Center. Volunteer opportunities vary from chairing committees, volunteering various tasks, and actual participation in the event.

Gala/Silent Auction (2012-2013) – Volunteer opportunities vary from chairing committees, volunteering various tasks, and actual participation in the event.

School-Wide Community Events:

Garden Guild - Help in our classroom gardens and orchard grow! Opportunities include pulling weeds, pruning, planting, landscaping, etc. No experience required.

Yearbook Photographers & Designers – Take photos of events and in the classrooms and help with yearbook layout.

PSO Fall Festival – This community event celebrates fall with a potluck dinner, games and activities. Help is needed for planning, set up, clean up and activity supervision.

Book Fair – Book drive that supports our library. Volunteers help with set up, clean up and order processing.

Casa de Esperanza Project – Casa de Esperanza is a community organization that supports children in need. Each Christmas we collect pajamas for all the children who live at the Casa. Help is needed with organizing and implementing the project.

Grandparents’ and Special Friends’ Day – This annual event typically occurs in April. Grandparents and Special Friends are invited to come into the classrooms and the students give them lessons. Our volunteers help provide hospitality for our guest and take pictures of the visitors with the children.

PSO Spring Fling - This community event celebrates spring with a potluck dinner, games and activities. Help is needed for planning, set up, clean up and activity supervision.

PSO Faculty & Staff Appreciation Luncheon - This annual luncheon is our communities’ way of honoring the faculty and staff who take care of and love our children daily. Help is needed to organize, set up, clean up, and serve at the luncheon.

PSO Committe Oppportunities:

Outside Education Committee – Brings various educational opportunities to the school such as dance troupes, zoo mobiles, poets, etc. Helps identify programs to bring in over the course of the school year.

Scholastic Books – Provides the Scholastic book catalogues for families. Volunteers can help collate packets each month.

Parent Book Club & Education – Book Club Meetings and Parent Educations are held throughout the year to help bring parents together to socialize and learn about a variety of topics.

Hospitality Committee – This committee helps arrange for food and does set up for the orientations and parent education events that is hosted by the school.

PSO Officers – Offices in the PSO are President, Vice President, Secretary and Treasurer. There are also several committee chair positions available: Magaizine Drive, Spring Fling, Fall Fest, Faculty/Staff Appreciation Luncheon, Scholastics, Rebates, Hospitality, Outside Education, Book Club, and Parent Education.

Booster Club:

Mini-Directory Coordinator – This person helps put together the directory as well as organizing the sale and distribution of the book.

Los Tios Night Coordinator – This person helps organize and promote the event within the community.

Steps for Students Run/Walk Coordinator – This person helps organize and promote this event within the community.

Concessions – Volunteers help organize and work concessions during home basketball and volleyball games.

Basketball Tournament – Volunteers help organize and work the basketball tournament. Jobs vary from set up, time keeping, and concessions.