

# Health Care Procedures

School Year 2011-2012

DUE DATE: JULY 28, 2011

Dear Parents or Guardian:

Welcome to St. Catherine's Montessori School. The following "Health Care Procedures" for the school are to help accomplish the goal of excellent health and safety of your child, while in school or school related events.

The following forms must be completed and returned with registration:

1. 2011-2012 "Student Emergency Information Card" form
  2. Up-to-date Immunization "Health Record"
  3. TB Screening Questionnaire
  4. Signed copy of this letter (**Please give one copy to school and keep one for your records**)
- If your child has a severe health problem such as diabetes, asthma, epilepsy, severe allergies, heart conditions or other serious health conditions: doctor's orders, health care plans, medication form and meeting with teachers, Health Coordinator, and the principal must be completed before the child can start school.
  - Any medication, prescription or over-the-counter, needs to have a physician or authorized prescriber and parent signatures before the medication can be given at school (see enclosed "Medication Permission Form"). **Cough drops, ointments, vitamins and others are considered to be medication.** The parent must provide **all** medication in original containers to the school. The prescription medication must have a pharmacy label that matches orders. All medication must be brought to the school by the parent.
  - The child may carry medication such as an emergency asthma inhaler or EpiPens, if there is a doctor's order and proper procedure is followed, including informing the school. Certain medications will need to be in the classroom or with the coaches. A duplicate medication needs to be in the clinic as a back up. Parents will have to provide both. No other medication may be carried on the child, including over-the-counter medication, at school or school-related events.
  - The Archdiocese of Galveston-Houston Catholic Schools complies with the State of Texas Immunization requirements. **Up-to-date immunization health records** from the Doctor's office are required to be returned to the school before registration is complete. The only exception is medical exemption. The Archdiocese no longer allows moral conscience exemption. A schedule of required immunizations can be found at [www.dshs.state.tx.us/immunize/docs/school/6-15\\_2009-2010.pdf](http://www.dshs.state.tx.us/immunize/docs/school/6-15_2009-2010.pdf) and <http://www.dshs.state.tx.us/immunize/docs/school/6-14eng.pdf>. **Please read the schedule carefully. Several new requirements were added for 5 year olds and 7<sup>th</sup>-9<sup>th</sup> level.**
  - Texas Law requires vision, hearing, spinal and diabetes II screening of students. If screening norms are not met, a referral to a physician will be made.
  - A Student TB Screening Questionnaire or proof the child is under a doctor's care is required.
  - A student may be sent home from school due to illness or injury. **Exclusion and Readmission Guidelines can be found in the Family Handbook.**

If you have any questions or concerns, please contact the Health Coordinator at St. Catherine's Montessori.

I have read and understand the health care procedures. (**Please return this signed copy to the school**)

Print Family Name: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Revised: June 2011 SCM